

ASI Student Government Vacant Position Appointment Policy

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PURPOSE

Vj g'r wtr qug'qh'vj ku'r qrlē { 'ku'v'ctvkwrcvg'c'fck. 't'cpur ctgpv."cpf 'ko r ctvkn'r tqeguu'cpf 'r tqegf wtg' hqt 'CUK'r gtuqppgn'chcku'kp'tgi ctf u'v'CUKUwf gpv'I qxgtpo gpv'r qukkqpu'g'g'0Dqctf "qh'F kt gevqt" r qukkqpu.'Ugpcvg'r qukkqpu.'Eqo o kwgg'r qukkqpu+0'Vj ku'r qrlē { 'y kn'g'puwtg'eqpukvgepe { . 'cpf 'y kn' o gti g'cpf 'uwr gtugf g'vj g'hqmyy kpi 'r qrlēku<

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- CUKUwf gpv'I qxgtpo gpv'Xcecpv'Rqukkqpu'Cr r qkpv gpv'Rtqeguu'Rqrlē { "
- CUK'Rqrlē { "qp'Ugpcvg'Cr r qkpv gpv"
- Rqrlē { "qp'P qo kpcvkp"cpf "Ugrgevkp'hqt 'CUKEj ckt 'v'vj g'Dqctf "qh'F kt gevqtu"

"

Vj ku'r qrlē { 'cnuq'clo u'v'ckf 'vj g'CUKGz gewlxg'Xleg'Rtgukf gpv'Ej lgh'qh'Uchh'cpf 'vj g'CUK' Rgtuqppgn'Eqo o kwgg'hqt'vj g'r tqegf wtg'cpf 'r tqeguu'hqt'tgetwkkpi . 'kpvgtxky kpi . 'cpf 'cr r qkpv kpi " xcecpv'CUKUwf gpv'I qxgtpo gpv'r qukkqpu0'

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DEFINITIONS

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ASI Student Government

Vgto 'r tko ctkn' 'wugf 'y j gp'tghgttkpi 'v'v'dqy 'vj g'CUK' Dqctf "qh'F kt gevqtu'cpf "Ugevkq"

- Uwƒ gƒu'ŉ wu'j cƒg'eqo r ƒgƒf 'c'ŉ kƒlo wo 'qh'qpg'cecf go ke'vto 'cv'EUWGD.'cpf 'uj cm' cf j gtg'vq'vj g'*Minimum Qualifications For Student Office Holders*4'cu'ur geƒƒgƒ 'd{ 'vj g' EUWEj cpegmƒtŉ'Qhƒegŉ
- O wu'dg'kƒ'i qƒf 'uƒpf kƒi 'y kj 'vj g'wƒkƒgtukƒ 'Œgŉ ŉcecf go ke.'hƒcƒekn'cpf 'lwf ƒeknŉŉ
- O wu'ƒqŒ'dg'c'r tgƒkƒwunƒ 'xqƒf 'qh'qt'ucƒekƒqƒgƒ 'ŉ go dgt.'y j q'y cu'gƒki ƒdƒg'hƒt'tgo qƒcn'' qh'vj g'CUKUwƒ gƒv'I qƒgƒtƒo gƒv'qt'c'eqo ŉ kƒggŉ
 - Vj ƒu'y qƒwƒ 'cr r nƒ 'hƒt'ŉ go dgtu'f wƒkƒi 'vj g'r tgƒkƒwun'qt'ewttgƒv'cecf go ke'gctŉ
- O wu'eqo r ƒgƒ'cp'cr r ƒecƒkƒƒ'xƒc'Dc{U{pe'Œgg'CVVCEJ O GP V'ƒk:'qt'qy gt'f gƒto kƒgƒ'' qƒƒkƒg'uqƒhy ctg'r rƒvƒhƒto 'Œgŉ ŉI qƒi ƒg'Hƒtŉ u+'cpf 'uwo k'k'd{ 'vj g'f gcf ƒkƒg'ugv'd{ 'vj g' CUKGzgewƒxg'Xƒleg'Rtƒgƒf gƒv'Ej ƒgh'qh'Uƒhŉŉ
 - Vj g'r quƒkƒqƒ'cr r ƒecƒkƒqƒ'u+'uj cm'Œgo ƒkƒ'qr gƒ'wƒvƒh'ƒhƒgƒf 'y kj 'r tƒkƒtƒkƒ 'i ƒƒgƒ'vq'' cr r ƒecƒkƒqƒu'eqo r ƒgƒf 'd{ 'vj g'f gcf ƒkƒg'f gƒto kƒgƒ'f 'd{ 'vj g'CUKGzgewƒxg'Xƒleg' Rtƒgƒf gƒv'Ej ƒgh'qh'Uƒhŉŉ

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Guidelines & Requirements:

- Cr r ƒecƒkƒqƒ'u+'hƒt'vj g'CUKUwƒ gƒv'I qƒgƒtƒo gƒv'r quƒkƒqƒu'ŉ wu'dg'r wƒƒekƒ gƒ'xƒc'uqekn' ŉ gƒƒc.'vƒdƒkƒi .fƒkƒge'v'qƒwƒgƒej .qt'd{ 'y j cƒgƒgt'ŉ gƒcu'vj g'CUKXƒleg'Rtƒgƒf gƒv'qh' Ego ŉ wƒƒecƒkƒqƒu'qt'vj g'CUKEgo ŉ wƒƒecƒkƒqƒu'f gƒ ctwo gƒv'f ggo u'tgcuƒƒcƒdƒgŉ
- Cr r ƒecƒƒu'ŉ wu'uwo k'c'eqo r ƒgƒf 'cr r ƒecƒkƒqƒ'xƒc'Dc{U{peŉ
- Gƒki ƒdƒkƒƒ'ej gembŉ wu'dg'eqo r ƒgƒf 'dghƒt'g'dgƒkƒi 'ecmƒg' 'hƒt'cp'ƒƒvƒtƒxƒgƒy 't'ghƒt'vq'' ƒƒvƒtƒxƒgƒy 'I wƒf gƒƒkƒg'ŉ

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Interview Guidelines

- Cr ƒƒecƒƒu'ŉ wu'dg'cƒƒkƒcƒdƒg'hƒt'cp'ƒƒ/r gtuqƒƒ'ƒƒvƒtƒxƒgƒy ŉC'r j qƒg'qt'xƒf gƒ'ecmƒƒvƒtƒxƒgƒy '' ŉ c{ 'dg'r gto kƒgƒf 'h'Œts wƒgƒf 'd{ 'vj g'ecƒf ƒƒcƒg'qt'vj g'ƒƒvƒtƒxƒgƒy 'eqo ŉ kƒggŉ
 - F wƒkƒi 'vj g'uwo ŉ gt'vto .cm'ƒƒvƒtƒxƒgƒy u'uj cm'vƒcƒg'r' ƒecg'qƒgƒ'c'xƒf gƒ'ecmŉ
- Vj g'ƒƒvƒtƒxƒgƒy 'ŉ wu'ƒgƒcƒwƒt'gQ

Xleg'Rtgulf gpv'qh'Hlpcpeg IEHQ.'CUKXleg'Rtgulf gpv'qh'Wpkxgtukv' 'Chcktu.'cpf 'CUKXleg'
Rtgulf gpv'qh'Ego o wplecvkqpu.'CUKEj ckt0'

o "

o Vj g'kpvgtxkgy 'Ego o kwgg'y km'eqpf we'kpvgtxkgy u.'cpf "o clpvckp'vj g'tcpur ctgpn'
kpvgtxkgy 's wgvkqp'uetkr v*ugg'CVVCEJ O GP V'KK"

o Fguki pggul'ht'vj g'kpvgtxkgy 'Ego o kwgg'o c{ 'dg'wkk gf 'cu'pggf gf 0'

o Rgt'vj g'CUKUgpcvg'Eapukwwkqp.'Ctvleng'KK'Ugevkqp'4⁵. 'vj g'kpvgtxkgy 'Ego o kwgg'
ht'kpvgtxkgy u'tgi ctf kpi 'r qukkqp'qh'vj g'CUKUgpcvg'uj cm'dg'eqo r qugf 'qh'vj g'CUK
Rtgulf gpv'EGQ.'CUKGzgewkxg'Xleg'Rtgulf gpv'Ej kgh'qh'Uchh'cpf 'CUKXleg'
Rtgulf gpv'qh'Wpkxgtukv' 'Chcktu0'

- O go dgtu'qh'kpvgtxkgy 'Ego o kwgg'o c{ 'pqv'f kumug'cp{ 'kphqto cvkqp'r gt cvkpi "v'cp{ "
ecpf kf cvg.'qt'vj g'kpvgtxkgy 's wgvkqp'uetkr u'v'cp{ "o go dgt'qwkuf g'qh'vj g'kpvgtxkgy kpi "
Ego o kwgg'r tkqt "v'c'tgeqo o gpf cvkqp0"

"

Disqualification:

Gri kdr'ecpf kf cvgu'o c{ 'pqv'eqpcev'o go dgtu'qh'vj g'kpvgtxkgy 'Ego o kwgg'dghqtg'qt'chgt'vj g'
kpvgtxkgy 'ht'cp{ 'kuki j v'qp'vj g'kpvgtxkgy 'kugri'qt'f gvku'cdqw'qvj gt'ecpf kf cvgu.'cu'vj ku'o c{ 'hgcf "
v'cp'cwqo c'le'f kus wch'ecv'kqp'htqo 'vj g'r qukkqp0J qy gxgt.'c'ecpf kf cvg'ecp'ugpf 'c'vj cpm'f qw'
go ckiqt'cum'ht'hgfdcen'cdqw'vj gk'r gthqto cpeg'chgt'vj g'kpvgtxkgy 0'

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ASI CHAIR

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Background

Hmqy kpi 'vj g'tghgtgpf wo "j grf 'F gego dgt'5/6.'4237.'vj g'r qukkqp'qh'CUKEj ckt "v'vj g'Dqctf "qh'
F kt gevqtu'y cu'gucdrkuj gf 0'

"

Procedures

Vj g'lpēqo kpi 'CUKGzgewkxg'Eqo o kwgg.'cu'vj g'cevkpi 'CUKDqctf 'qh'F kt gevqtu'qxgt 'vj g'Uwo o gt " vgtō . 'y kni'eqpf wev'lpvgtxkgy u'hqt 'vj g'Ej ckt 'r qukxqp0"

Vj g'CUKGzgewkxg'Xleg'Rt gukf gpvEj kgh'qh'Uchh'y kni'r tqxkf g'lpvgtxkgy 't guwnu'vq'vj g'Rgtuqppgn' Eqo o kwgg0Vj g'CUKRgtuqppgn'Eqo o kwgg'y kni'f kēwuu'ecpf kf cvgu.'cpf 'o cnng'c'tgeqo o gpf cvkqp" vq'vj g'CUKGzgewkxg'Eqo o kwgg0Vj g'CUKGzgewkxg'Xleg'Rt gukf gpvEj kgh'qh'Uchh'y kni'vj gp" r tgu'gpv'vj g'CUKRgtuqppgn'Eqo o kwgg'g'v'tgeqo o gpf cvkqp'vq'vj g'Dqctf 'qh'F kt gevqtu0Vj g'CUK' Ej ckt 'y kni'dg'grgevgf 'd{ 'c'vy q/vj kt f u'o clqt kv{ 'xqv'g' *Ct v'keng'XK'Ugevkqp'4+' 'qh'vj g'CUKGzgewkxg' Eqo o kwgg'f wtkpi 'vj g'Uwo o gt 'vgtō 0'

SENATE APPOINTMENT

Background

Hqmjy kpi 'vj g'tghgt gpf wo 'j grf 'F gego dgt '5/6.'4237.'vj g'Cuuqekcvgf 'Uwf gpwu.'kpe0*CUK'Dqctf " qh'F kt gevqtu'uj cmlj cxg'r qukxqpu'eqpvkpgf 'kp'vj g'CUKUgpcvg⁸0"

Guidelines and Requirements

- Cr r n'ecv'kqp'hqt 'vj g'CUKUgpcvg'o c{ 'dg'qr gpgf 'vj g'y ggnihqmjy kpi 'vj g'eqpenwukqp'qh'vj g' Urtkpi 'ugo guvt"
- Rgt 'vj g'Ugpcvg'Eqpvkwwkqp⁹. 'vj g'lpvgtxkgy 'uj cmlj cxg'cp'kpvgtxkgy 'Eqo o kwgg'vj cv' hgcwt gu'vj g'CUKRt gukf gpvE GQ.'CUKGzgewkxg'Xleg'Rt gukf gpvEj kgh'qh'Uchh'CUK'Xleg' Rt gukf gpv'qh'Wpkxgtukv{ 'Ch'cktu.'cpf 'CUKGzgewkxg'F kt gevqt'qt 'f guki pgg"

Procedures

Vj g'CUKGzgewkxg'Xleg'Rt gukf gpvEj kgh'qh'Uchh'y kni'r tqxkf g'lpvgtxkgy 't guwnu'vq'vj g'CUK' Rgtuqppgn'Eqo o kwgg0Vj g'CUKRgtuqppgn'Eqo o kwgg'y kni'f kēwuu'ecpf kf cvgu.'cpf 'o cnng'c" tgeqo o gpf cvkqp'vq'vj g'CUKDqctf 'qh'F kt gevqtu0Vj g'CUKGzgewkxg'Xleg'Rt gukf gpvEj kgh'qh'Uchh' y kni'vj gp" r tgu'gpv'vj g'CUKRgtuqppgn'Eqo o kwgg'g'v'tgeqo o gpf cvkqp'vq'vj g'CUKDqctf 'qh'F kt gevqtu0'

⁷Eckihqtple'Ucv'g'Wpkxgtukv{ . 'Gcu'v'Dc{ 'Cuuqekcvgf 'Uwf gpwu.'kpeqt

Vj g'Ugpcvqtu'y km'dg'cr r qkpwf "d{ "c'y q/vj kf u'o clqtkv{ 'xqvg'*Ctvleng"KK'Ugevkqp"4h# "qh'y g'CUK
Dqctf "qh'F ktgevtu0'
"

VACANCIES

Background

Rgt'yj g'CUKD{ rvy u.'Ctvleng'XK'Ugevkqp'7d:.'cr r qkpw gpw'htq'xcepvr qukkqpu'uj cm'dg'o cf g'lp"
ceeqtfcpeg'y kj "yj g'CUKRgtuqppgn'Ego o kvggau'lpvgtxkgy "r tqegu0'
"

Guidelines & Requirements:

- Cr r rdecvkqp'htq'yj g'xcepvr qukkqpu'uj qwr{ "dg'tgrgcugf "cu'uqpp"cu'yj g'r qukkqpu'dgego gu"
xcepvr."dw'pq'rvgt'yj cp'7"dwukpguu'f c{ u'chvgt'yj g'xceppe{ 0'
"

Process

Hqmjy kpi "yj g'xceppe{ "qh'cp{ 'CUKUwf gpvI qxgtpo gpvr qukkqpu.'CUKuj cm'r wdrkq g'yj g'xcepvr"
r qukkqpu"vq'cm'grki kdrq'uwf gpw'htq'c'o kpk wo "qh'qpg'y ggm"qt'ugxgp"dwukpguu'f c{ u.'r tkqt"vq"
eqpf wvki "lpvgtxkgy u'vq'hkm'yj g'xcepvr qukkqpu0'Vj g'xcepvr qukkqpu"cr r rdecvkqp'uj cm'tgo clp"
qr gp'wpki'yj g'cr r rdecvkqp'f gcf rpg'f gvtgto lpgf "d{ "yj g'CUKGz gewkxg'Xleg'Rtgukf gpvEj kgh'qh"
Uchh"qt'wpki'yj g'r qukkqpu"ku'hmgf 0'
"

Procedures:

Vj g'CUKGz gewkxg'Xleg'Rtgukf gpvEj kgh'qh'Uchh'y km'r tqxkf g'lpvgtxkgy "t guwuu"vq'yj g'CUK'
Rgtuqppgn'Ego o kvgg0'Vj g'CUKRgtuqppgn'Ego o kvgg'y km'f kwuu'ecpf kf cvgu."cpf 'o cng"c"
tgego o gpf cvkqp"vq'yj g'CUKDqctf "qh'F ktgevtu0'Vj g'CUKGz gewkxg'Xleg'Rtgukf gpvEj kgh'qh'Uchh"
y km'yj gp'r tguvp'yj g'CUKRgtuqppgn'Ego o kvggau'tgego o gpf cvkqp"vq'yj g'CUKDqctf "qh'F ktgevtu0'



Background

Rgt 'j g'CUKD{ rny u.'Ct veng'KZ³². "ct vewr vgu"j g"ucpf kpi "eqo o kwggu"qh'CUKOVj g"Resolution to Grant the Appointment Authorities to the ASI Personnel Committee"³³. "f ghtu"cpf "cwj qtk gu'j g" CUKRgtuqppgn!Eqo o kwgg'j g"or qy gt"q"cr r qkp'cv/rcti g"uwf gpw"vq'CUKEqo o kwggu."Cecf go ke" Ugpcv"eqo o kwggu."cpf "cm'qj gt"eco r wu/y kf g"eqo o kwggu"

"



Background

Rgt 'j g'CUKD{ rny u.'Ct vker'KZ . 'ct vewr vgu"j g"ucpf kpi "eqo o kvggu"qh'CUK0Vj g"Resolution to



Guidelines and Requirements

- CUKUwf gpvI qxgtpo gpvQhhegtu."cu'f grgi cvgf "d{ 'y g'CUKGzgewkxg'Xleg"
Rtgukf gpvEj kgh'qh'Uchh'uj cml'ugt'xg'qp'wpxgtukf 'y kf g'eqo o kwgg'cu'y gk "ercuu'cpf "
y qtm'cxck'cdk'k' 'cmqy u'yj go "vq"
- Uqo g'CUKUwf gpvI qxgtpo gpvQhhegtu'o c{ "crtgcf { "dg'f grgi cvgf "vq'c'wpxgtukf 'y kf g'
eqo o kwgg'd{ 'y g'CUKD{ rcy u."Ugpcvg'Eqpukwkwqp."qt'Cf o kpxutcvkxg'O cpwcn'
- Vj g'pwo dgt'qh'wpxgtukf 'y kf g'eqo o kwgg'gcej 'CUKI qxgtpo gpvQhhegt'ugt'xgu'qp'uj cm'
dg'gs wkcdrg'cpf 'hck"
 - Cp{ "eqpegtpu'uj cm'dg'cf f tguugf "vq'yj g'CUKRgtuqppgn'Eqo o kwgg"

"

Procedure

Vj g'CUKGzgewkxg'Xleg'Rtgukf gpvEj kgh'qh'Uchh'uj cm'o clpvclp"e'eqo o kwgg'tquvgt'hqt"
wpxgtukf /y kf g'eqo o kwgg'f grgi cvkqpu0'

"

Vj g'CUKGzgewkxg'Xleg'Rtgukf gpvEj kgh'qh'Uchh'uj cm'lphqto "y g'ej ckt'qh'c'i kxgp'wpxgtukf "
y kf g'eqo o kwgg'xlc"go chr'cu'vq'y j q'yj g'uwf gpv'tgr tgu'pvcv'xg'htqo 'CUKy kn'dg0'

"

"

Cwj qtgf "d{ <Mcdkt'F j kmqp."CUKGzgewkxg'Xleg'Rtgukf gpvEj kgh'qh'Uchh'423; /4242"

Cr r t'xgf "Qp<Y gf pguf c{ ."Cr t'krl: ."4242"

CUKRtgukf gpvEGQ'f qgu'j gtgd{ "]" _"approves""] _"refuses to approve"yj ku'r qrlk{ 0'

"

Fcku{ "O czkqp"

ASI President/CEO

Mcdkt'F j kmqp"

ASI Executive Vice President/Chief
of Staff

ATTACHMENT I

Uco r ng"Rqukkqp"Cr r rkecvkp"

Y g"ctg"gzekgf "hqt" { qwt "kpvtguv"kp"uwf gpv'ngcf gtuj kr "cv'vj g"Cuuqekcvf "Uwf gpv. "kpeqtr qtecvf " *CUK0k"qtf gt "v"ugt xg"cu"cp"CUKuwf gpvt gr t gupvcvkg"hqt "vj g"4ZZZ/4ZZZ"cecf go le" { gct." r ngcug'tgcf "vj tqwi j "vj g"cwcej gf "kphqto cvkqp."cpf "eqo r ngv"vj g"hgmy kpi "cr r rkecvkp0"

K" { qwj cxg"cp { "s wgunkqpu'r ngcug'xluk'vj g"CUKQhleg."necvfg "kp"vj g"Qrf "Wpkxgtuks\ "Wpkqp"Uwkg" 5360[qw'ecp"cmq"ecm"*732+": : 7/6382"qt"go ckr'vj g"CUKGzgewkxg"Xleg"Rt gulf gpvEj kgh'qh"Uchh" cv"cukgz gexr B euwgcudc { Qf w"

Vj gug"cr r rkecvkpu'uj cm'dg'tgxky gf "qp"c'tqmki "dcuku'wpvkr'vj g'r qukkqp'ku'cr r qkpvf "]qt"d { " f gcf rkg"/"f cvg'kpenmf gf _0"

Eligibility

K"cf f kkp"v"dgkpi "c"tcpuht "uwf gpv'cv'EUW'Gcu'Dc { . 'r ngcug'tghgt "v"vj g"CSU Minimum Quals for Student Office Holders"

* [wr <ly y @euwgcudc { Qf wcu k hkgulf qeukuk/i qxgtpo gpvldqctf /f qewo gpvleuw/o kpk wo /s wcn/ hqt/uwf gpvqhhleg/j qrf gtuf h"](#)

Description of Position/Role

Commitments

First Name:

Last Name:

Email Address:

Phone Number:

NetID:

Major:

Class Standing:

- Htguj o cp"
- Uqr j qo qtg"
- Lxpkqt"
- Ugpkqt"
- I tcf wcvg"Uwf gpv"

;"

"

]Cr r rlec vqp "S wguvqpu_"

"

Any last comments?]qr vqpcn't gur qpug_"

"

By selecting this, I understand that all of the information above is accurate.

- [gu."Kwpf gtucpf "cpf "cenpqy rfi g"vj cv'cm'qh'vj g'kphqto cvqp "Kj cxg'r tqxf gf "cdqyg'ku" ceewtcvg0'

By selecting this, I understand and acknowledge there is no guarantee of receiving this position nor interview for this position.

- [gu."Kwpf gtucpf "cpf "cenpqy rfi g"vj gtg'ku'pq'i wctcpvgg'qh'tgegekpi "vj ku'r qukkqp'pqt" kpvgtxky 'hqt'vj ku'r qukkqp0'

"

Next Steps

Rgcug'i kxg">{ qwt"cr r rlec vqp"cv'rgcuv'hkxg'dwukpguu'f c{ u'vq'dg'r tqeguugf "cpf "tgxky gf 0'

"

Ki"{ qwj' cxg'o qtg's wguvqpu.'r rgcug'hgnlht gg'vq'eqpwcev'vj g'CUKGz gewkxg'Xleg"

Rt.gukf gpvIEj kgh/qh/Uchh"*cukzgexr B euwgcudc{ Qgf w#0'

ATTACHMENT II

ATTACHMENT III

Uco r ig"Ucpcf kpi "Eqo o kwgg"/"Ecpf kf cvg" Tgeqo o gpf cvkqp "Hqto "

ASI Committee Chair Information

P co g"qh'Ej ckt<" "

F cvg"qh"Uwdo kukqp<" "

P co g"qh'Eqo o kwgg<" "

Applicant Information

P co g"qh'Cr r nrecpv<" "

O clqt IO kpqt IQr vkp<" "

"

Recommendation Questions

Y j cv'f khtgpcvcgu"vj g"cr r nrecpv"ltqo "qyj gt"cr r nrecpvuA"

"

Y j cv'wpls wg's wcrkkgulunkmu" f qgu"vj g"cr r nrecpv"r quuguuA"

"

J qy 'y kn'vj g"cr r nrecpvu" s wcrkkgulunkmu" o cng"vj g"eqo o kwgg"uweeguhwA"

"