



**Application for Graduation**  
 For Students Who do not have a Current, Open Matriculation  
 Office of the Registrar

All students must have satisfied the University Writing Skills Requirement (UWSR) to be eligible to apply for graduation. Undergraduate students must also have completed at least 90 semester units to file for graduation.

Instructions:

1. Submit completed form with payment made payable to "CSU East Bay" in one of the following ways. Payment must be included when submitting this graduation application.
  - a. In Person: Submit to the Cashier's Office in the Student Administration Building at the Hayward Campus or to the Academic Services Lobby at the Concord Campus.
  - b. Mail To: Cashier's Office, Cal State East Bay, 25800 Carlos Bee Blvd, Hayward, CA 94542
2. Request and submit official transcripts from your transfer institution (if applicable) to be sent to Cal State East Bay. Contact your major and minor departments to determine if further documentation and/or a new major check and/or minor check is required for your major or minor.

Student Information

Your name on your CSUEB record is the name that will appear on your diploma. If you need to change your name you will need to submit a Personal Data Change Form to the Office of the Registrar. Your diploma will be printed with the name on your CSUEB record.

' MS    ' MPA    ' MSW    ' MBA

Deadlines to Apply for Graduation:

Graduation Term	Priority Deadline	Late Deadline *
Spring	October 1	November 1