



## Searching Locations within 25Live

*When navigating within 25Live, please use one for the following recommended browsers: Mozilla Firefox, Google Chrome or Safari.*

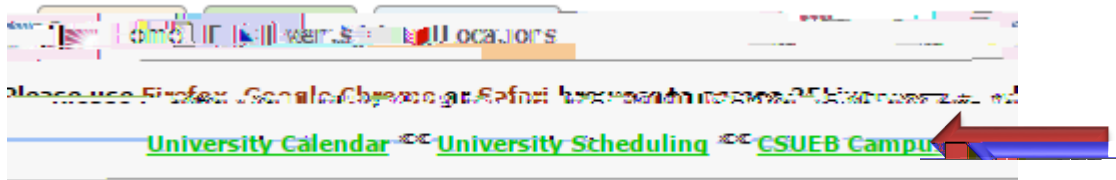
To access 25Live to Search for Locations can be accessed in two ways:

A direct link is available from our 25Live University Event Calendar page:



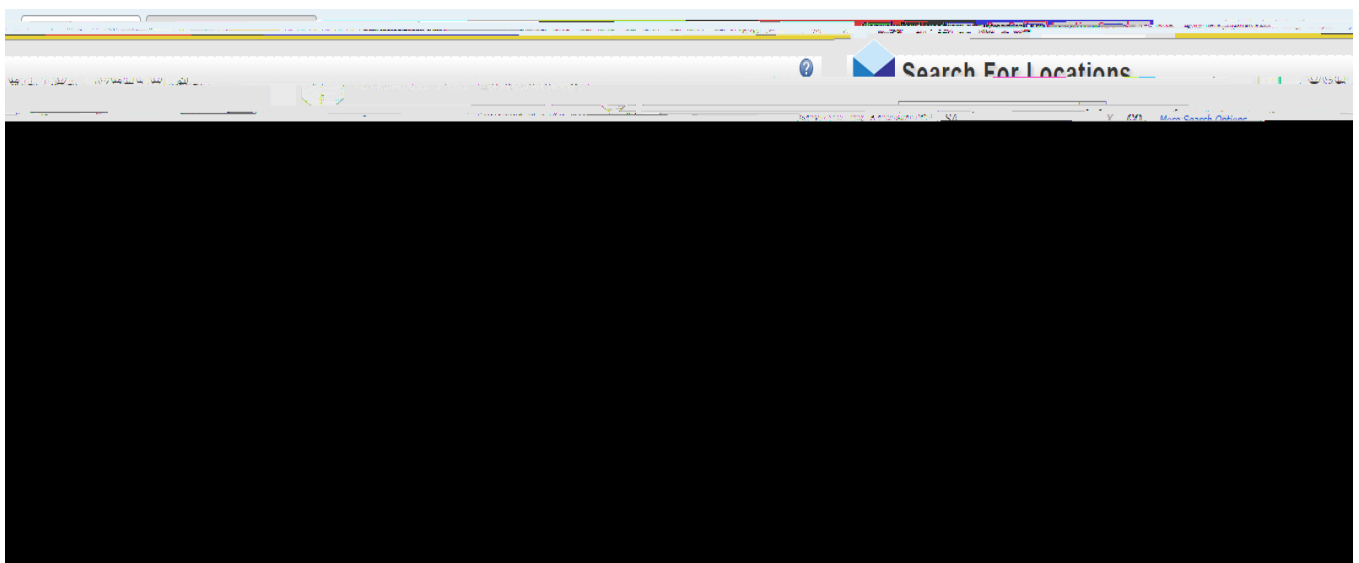
URL: <https://25live.collegenet.com/csueastbay>

A link to the CSUEB Campus Map is provided for Location names and abbreviations:



You will be redirected to an Availability Grid for the Locations that meet your search criteria.

**\*\*Only locations available for reservation will appear in list\*\***



**\*\*If you currently do not have access to initiate a reservation request within 25Live, please fill-out the appropriate Affiliate Request Form located on the University Scheduling website:**  
<http://www20.csueastbay.edu/pem/university-scheduling/fr-request-forms.html>

**\*\*To request for access to 25Live, please email [25LiveSupport@csueastbay.edu](mailto:25LiveSupport@csueastbay.edu)**

## TIPS

When you use 25Live for the first time, the following screen will be displayed:



When you search for a specific room, the Load Availability button may appear. Click to Load Availability to load specific locations.

